

CITIZEN DEVELOPMENT CENTRE (CDC)

**ANNUAL REPORT FOR THE PERIOD OF
APRIL-2024 MARCH -2025**



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CITIZEN DEVELOPMENT CENTRE (CDC) Ambattur

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INTRODUCTION:

Citizen Development Centre (CDC), a registered society that has been operating since 1997 to enable the poor and marginalized individuals to become self-reliant through skill development. This skill development program of CDC equips the target group with information, Skills, and access to opportunities to get employment. Our main aim is to empower and equip people with the knowledge and skills to make choices, decision making and overcome socio-economic challenges.

CDC GENERAL BODY:

During this financial year 2024-2025, CDC has conducted 4 general body meetings on 25.05.2024, 28.09.2024, 28.12.2024 and 29.03.2025

- ❖ In the General body meeting it has been decided to concentrate more on youth empowerment and economically backward students helping them to get training with a certification of 100% job guarantee.
- ❖ Along with training, trainees have to be provided with necessary resources to set up business, empowering them to be self-sustainable.
- ❖ For the development of the society, more resources should be mobilized; current programs and activities have to be streamlined in an organized way.
- ❖ The services of Auditors Mythili.A and Associates were appreciated and has decided to continue with them during 2025-2026.

OUR VISION:

Our vision is to enhancing essential skills and fostering sustainable livelihood opportunities, ultimately contributing to an improved quality life of trainees.

OUR MISSION:

- ❖ CDC is secular, non-profit organization dedicated to empowering poor and marginalized groups.
- ❖ We provide skill training in tailoring and computer skills, offering self-employment Opportunities to the differentlyabled, widows, unemployed youth, poor destitute women and downtrodden people.
- ❖ Our goal is to enable the beneficiaries especially women to be self-reliant and enjoy a healthy, dignified and sustainable quality of life.

TRAINING ON COMPUTER COURSE:

Free computer classes were conducted to enhance digital literacy. First it is vital for job applicants to obtain computer training to make themselves more valuable to potential employers and to obtain higher- paying jobs. To enable the students to get sustainable job, we are currently conducting skill training on Basic and advanced computer Applications, CCA, DTP and TALLY ERP9. Customized syllabus for these trainings have been printed and distributed to our trainees. Over 60 (M-12+ F-48) students benefited from these sessions.

TRAINING ON TAILORING COURSES:

Tailoring courses were provided throughout the year. This includes both basic tailoring and machine handling. Over 91 women successfully completed the course . During 2024-2025 CDC has trained students in tailoring, with a focus on empowering women and girls from rural areas. Upon completing the course, many of these individuals found employment in Tailoring shops, garment factories some of them even started home based Tailoring business. As a result they began to generate sustainable income for themselves and their families.

There are many who have joined the program after getting inspired from the success stories of the women who have now become independent, confident and able to secure dignified livelihood.

FASHION DESIGN CLASSES:

Fashion designing were introduced as a part of the tailoring curriculum to expose students to current trends and help them create fashionable garments, improving their job prospects. During 2024-2025 CDC has motivated 28 trainees who had completed the basic Tailoring training to join in Fashion Designing class. In this class advanced training in cutting and stitching of different designs of Blouse and Chudithar were taught which enabled them to stitch dresses which is trending now and earn more.

Aari- Embroidery Classes:

Specialized Aari embroidery classes were conducted to train 43 women in traditional handwork techniques, opening doors to self-employment and small business opportunities. Every Saturday at CDC practical demonstration was given to beneficiaries on Aari and on the topics like Cot Fixing, making designs on the blouses, quality of different textile materials. Aari embroidery teacher Ms. Janani to resolve the queries asked by the all the students who took part in each session.

TAILORING Mechanism Classes:

practical sessions were held to teach troubleshooting, Service and repair of sewing machines. These sessions empowered students to handle equipment independently. CDC conducted tailoring Mechanism class once in 3 month to improve the technical knowledge of the trainees. 162 students who took training in Tailoring, Aari and Fashion design were trained in tailoring machine service and mechanism. They were also taught about basic maintenance and Repairs.

TRAINING ON Email, Internet, Scanning and Printout:

Email has become dominant form of communication for business and official purposes. On Every 2nd Saturday the special classes were held on email and internet tools. This included hands-on sessions on composing emails, attaching documents, and basic internet browsing. These digital skills are crucial for job readiness and professional communication of all Students

Classes on Interview Skills, Career Guidance, Motivational & Soft Skills:

Every 3 months CDC Conducts session on career counselling, stress management, and soft skills to all the students. This was part of our initiative to build confidence and soft skills in women to better prepare them for the workforce. This program aims to inspire students and nurture their talents. During the program current progress of students were assessed and they are guided towards appropriate training opportunities based their individual needs. About 142 students participated, made this programs an integral part of our ongoing efforts to support and empower students in their personal and academic development.

CDC WELFARE ACTIVITIES 2024-2025

Classes by Accenture CSR Volunteers :

On 13.04.2024 ICICI Acadamy Team of Ambattur Estate conducted the skill training camp

Accenture's CSR team played a vital role by organizing online classes. Notably, a summer camp on 27.04.2024 and 25.05.2025 taught dance, yoga, and personality development. This initiative nurtured holistic growth in students. The classes focused highlighting on various essential aspects including Introduction to interview, Kinds of interview, Interview preparation, Resume preparation, Basic Course on GST, Advance MS Office, Stress management both at workplace and personal life. Email and Telephone etiquette were also

offered. These comprehensive sessions aimed to equip students with the necessary skills and knowledge to succeed in their professional endeavours. Nearly 60 Students participate and benefited in this program

FREE STUDY MATERIAL DISTRIBUTION

On 17.08.2024 , 05.10.2024 and 15.03.2025 CDC distributed essential study materials such as notebooks, stationery, water bottles, and geometry boxes to 190 students from underprivileged backgrounds as part of our Independence Day celebration. The program was presided over by the President and the Technical Advisor of CDC with the Members of Lions Club participating the event. Nearly 190 students benefited from this initiative. Both students and parents expressed gratitude and found the materials helpful.

CERTIFICATEES DISTRIBUTION PROGRAM;

Certificates were awarded on 10.05.2024 and 16.11.2024 to the students who completed training in computer skills, tailoring, embroidery, Aari work. Certificates were awarded by Ms. Yasodhra, Ms. Durga Devi, and Ms. Chitra. A total of 222 students (12 Male and 210 female) attended and received their certificates. In this program Accenture CSR Team members, and CDC Volunteer members joined and distributed certificates to the successful students. During the event students who received certificates shared their thoughts and experiences. Finally, the president concluded the program with a vote of thanks.

Awareness program on Health care of girl child, Adolescent and Women:

Every month's 3rd Wednesday CDC conducts free health check up & awareness program Camp for all of our Trainees . This was conducted by Govt. Health Centre of Ambattur point of the Chennai Corporation. It focused on nutrition and health issues faced by adolescent girls and women. Free vitamin

supplements were distributed. Sister Esther of primary health center Ambattur has briefed about Women's Health Education. The program focused on Women's health education emphasizing the importance of Personal Hygiene, consuming nutritious food, regular exercise and adequate rest. She advised Women around the age of 40 should undergo a compulsory annual medical examination. 210 beneficiaries attended and benefitted from the event.

GANDHI JAYANTHI PROGRAM

CDC commemorated Gandhi Jayanti and deepavali program on 19.10.2024. Essential items and food items were distributed to 60 leprosy-affected individuals. We distribute the essential provisions such as Rice 5kg, Sugar, Dhal, Cooking Oil, Coconut Oil 100gm, bath Soap, Athirasam, Murukku, Sweets and other deepavali items along with Lunch.

SAMATHUVA PONGAL :

On 11.01.2025, CDC celebrated Samathuva Pongal with great spirit. The event featured traditional cooking, music, and dance by children, promoting unity and cultural pride and involved the participation of all the board members, Staffs, Trainees of CDC and public.

ANTI- LEPROSY DAY PROGRAM :

CDC observed the (Gandhi memorial day) World Anti-Leprosy Day on 09.02.2025 to raise awareness and support leprosy-affected individuals. Health professionals gave a brief session on early detection, and prevention. Around 90 participants attended. This community event provided New cloths, bed sheets, Sarris, lunge, especially MCR Footwear's, Grocery kits and hygiene supplies to leprosy cured individuals, and then enjoyed a community lunch.

INTERNATIONAL WOMEN'S DAY PROGRAMME:

The International Women's Day celebration was held on 15.03.2025. Special addresses were delivered by Ms. Yasodhra, Ms. Chitra, and Ms. Durga Devi.

Around 60 women participated in the empowering sessions, discussed women development and emphasized the importance of promoting women's growth both within the families and society. As part of the program Various entertaining game competitions were held for women, including musical chair, lemon and spoon, singing, dancing and debating competition. Lunch was provided to the attendees. Women participated in the program were honoured and the program left a lasting impressions on the importance of celebrating and supporting women's achievements.

FUTURE PLANS :

Development of corpus fund for society

Improving infrastructure of the Organization

Evening classes for the students who study 8th and above to enhance their competencies

Income generation for continuing the existing projects.

Introduction of New courses to benefit more trainees.

Capacity building for employment Generation

VOLUNTEERING:

Our volunteers spend their valuable time and also support for all the programs conducted by CDC. Volunteers with varied skills, knowledge and resources share their experiences and attract more volunteers.

CONCLUSION;

We express our sincere thanks to all the Donors, Institutions, NGOs, Faculties and trainees who have helped us throughout the year for successful progress. We are looking forward for a better year and would like to continue this valuable relationship with all of you for the better growth of our organization and empower people who are below poverty line there by fulfil our main aim " Making Disabled as Abled" through proper technical training and guidance.

CITIZEN DEVELOPMENT CENTRE (CDC) – AMBATTUR

**List of Beneficiary through Various Skill Training
from April-2024 to March-2025**

PARTICULARS	MALE	FEMALE	TOTAL
Computer Basic and Accounting Packages	12	48	60
Tailoring	-	91	91
Fashion Design	-	28	28
Aari Embroidery	-	43	43
TOTAL	12	210	222

SUPPORTING ACTIVITIES

Internet, e-mail Scanning & printout, Basic Hardware Classes Soft Skills, Interview Skills, Career Guidance, Personality Development Classes etc..	12	130	142
Tailoring Mechanism Classes	-	162	162
Total	12	292	304

WELFARE ACTIVITIES

Women Empowerment, Women & Girl Child Health care and Awareness Program	-	210	210
Free Study Materials Distribution	70	120	190
Leprosy Patients Welfare Activities	44	46	90
TOTAL	114	376	490

Skill Training Program :M- 12 + F-210 =222

Supportive Services :M- 12 + F-292 =304

Welfare Activities :M- 114 + F-376 =490

Grand Total :M- 138 + F-878=1016